



Request for Proposal (RFP)

for

**SELECTION OF AGENCY FOR MOTIF/THEME LIGHTING & RELATED
ACTIVITIES IN SHRAWANI MELA 2026.**



Bihar State Tourism Development Corporation Limited

(A Government of Bihar Undertaking)

Sikh Heritage Building,

Daroga Prasad Rai Path, Patna – 800001 Phone: +91-612-2222622

Website: www.bstdc.bihar.gov.in Email: contactbstdc@gmail.com

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DISCLAIMER

1. While this Request for Proposal document ("RFP") has been prepared in good faith, neither Bihar State Tourism Development Corporation Limited (BSTDC) nor its employees or advisors make any representation or warranty, express or implied, or accept any responsibility or liability, whatsoever, in respect of any statements or omissions herein, or the accuracy, completeness or reliability of information, and shall incur no liability under any law, statute, rules or regulations as to the accuracy, reliability or completeness of this RFP, even if any loss or damage is caused by any act or omission on their part.
2. This document is not transferable, and this RFP does not purport to contain all the information that each Bidder may require and accordingly is not intended to form the basis of any investment decision or any other decision to participate in the bidding process for the selection of the Successful Bidder for this Project. Each Bidder should conduct their own investigations and analysis and check the accuracy, reliability, and completeness of the information in this document and obtain independent advice from appropriate sources.
3. The information presented in this RFP and in any report or other information provided by the BSTDC is provided solely for the convenience of the interested parties. Though adequate care has been taken while preparing this Bid Document, it is the responsibility of interested parties to assure themselves that the information contained in this RFP or other documents is accurate and complete for its intended purpose. BSTDC or its members provide no representations, assurances, or warranties pertaining to the accuracy of such information.
4. BSTDC may modify, amend, reject, or supplement this RFP document in accordance with norms and procedures and as per the requirement of the project. BSTDC reserves the right to waive any irregularity in the proposal (RFP) and BSTDC makes it clear that the RFP is not an offer/ Agreement.
5. Neither BSTDC nor its employees shall be liable to any Bidder or any other person under any law including the law of Agreement, tort, the principles of restitution or unjust enrichment or otherwise for any loss, expense or damage which may arise, or be incurred, or suffered, in connection with this RFP document, or any matter that may be deemed to form part of this RFP document, or the award of the Agreement, or any other information supplied by BSTDC or their employees or consultants or otherwise arising in any way from the selection process for the award of the Agreement for the Project.
6. BSTDC is not bound to accept any or all the Proposals. BSTDC reserves the right to reject any or all the Proposals without assigning any reasons. No Bidder shall have any cause for action or claim against BSTDC or its officers, employees, successors, or assignees for rejection of their bid. The RFP submitted by the bidder will be the property of BSTDC.

Glossary

Abbreviation/ Terms	Details
Authorized Signatory	The bidder's representative / officer vested (explicitly, implicitly, or through conduct) with the powers to commit the authorizing organization to a binding agreement. Also called signing officer/ authority having the Power of Attorney (PoA) from the competent authority of the respective Bidding firm.
Bid	A formal offer made in pursuance of an invitation by a procuring entity and includes any tender, proposal or quotation in electronic format
Bid Security/ Earnest Money Deposit (EMD)	A security provided to the procuring entity by a bidder for securing the fulfilment of any obligation in terms of the provisions of the bidding documents.
Bidder	Any person/ firm/ agency/ company/ contractor/ vendor participating in the bidding process with the procurement entity
Bidding Document	Documents issued by the procuring entity, including any amendments thereto, that set out the terms and conditions of the given procurement and includes the invitation to bid
Tender Fee/ Cost of Bid document	Cost of RFP document non-refundable in nature
Competent Authority	An authority or officer to whom the relevant administrative or financial powers have been delegated for taking decision in a matter relating to procurement. Managing Director, BSTDC Limited in this bidding document.
Contract	"Contract" means a legally enforceable agreement entered between the Procuring entity and the selected bidder(s) with mutual obligations.
LD	Liquidated Damages
LoI	Letter of Intent
Notification	A notification published in the Official Gazette
PAN	Permanent Account Number
Procurement Process	The process of procurement extending from the issue of invitation to Bid till the award of the procurement contract or cancellation of the procurement process, as the case may be
Project Period	The Contract shall remain valid with effect from the date of award of the contract/ tender till the end of 1 Months.

Abbreviation/ Terms	Details
Purchaser/ Tendering Authority/ Procuring Entity	Person or entity that is a recipient of a good or service provided by a seller (bidder) under a purchase order or contract of sale, also called buyer. BSTDC Limited in this BID document.
Services	Any subject matter of procurement other than goods or works and includes physical, maintenance, professional, intellectual, consultancy and advisory services or any service classified or declared as such by a procuring entity
State Government	Government of Bihar (GoB)
GST	Goods and Services Tax
WO/ PO	Work Order/ Purchase Order
Selected Agency/ Selected Bidder/ Service Provider	Agency selected for award of project
BSTDC/ "Authority"	Bihar State Tourism Development Corporation Limited, Patna, Bihar

Fact Sheet

Activity	Scheduled Date
Non-refundable cost of RFP document	INR 5,000/- (INR Ten Thousand Only)
Earnest Money Deposit (EMD)	INR 1,00,000/- (INR One Lakh only)
Date of issue of Request for Proposal document	12/06/2026
Prebid meeting	Date 22.06.2026, at 12:30 PM (BSTDC Office, Sikh Heritage, Bhawan, Daroga Rai Path, Patna- 800001)
Last date of submission of Proposal by Bidders	01.07.2026, at 03:00 PM
Date and time for opening of General cum Technical bids	03.07.2026, at 03:00 PM
Presentation	03.07.2026; 04:00 PM
Opening of Financial Bids	Date to be decided

1. REQUEST FOR PROPOSAL

BSTDC invites detailed proposals (Technical and Financial proposals referred to as “RFP”) from capable agencies. The bids comprising mandatory compliance along with technical and financial bids shall be submitted on the e-procurement portal: www.eproc2.bihar.gov.in. The Scope of Services forming part of the Assignment has been set out here under in this document. The Proposals would be evaluated on the basis of the evaluation criteria set out in this RFP (“Evaluation Criteria”) to identify the successful Bidders for selection under the Assignment (“Successful Bidder”).

1.1 Structure of the RFP

Bihar State Tourism Development Corporation Limited (BSTDC), a Government of Bihar undertaking, and nodal agency for implementation of tourism projects in Bihar, intends to select SELECTION OF AGENCY FOR MOTIF/THEME LIGHTING & RELATED ACTIVITIES IN SHRAWANI MELA 2026. These plans will be prepared through a single stage and two envelope process. Separate technical and financial proposals shall be submitted.

1.2 Obtainability of RFP Document

The RFP would be available at the website www.eproc2.bihar.gov.in. It may be noted that all subsequent notifications, changes, and amendments in the assignment/documents shall be posted only on www.eproc2.bihar.gov.in.

2. BACKGROUND INFORMATION

The Shrawani Mela of Bihar is one of the largest and most revered religious gatherings in India, held during the holy month of Shravan. During this period, millions of devotees known as Kanwariyas collect sacred Ganga water from Sultanganj—where the river flows northward—and undertake a challenging pilgrimage of approximately 105 kilometers on foot to Deoghar in Jharkhand to offer it at the Baba Baidyanath Dham temple, one of the twelve Jyotirlingas of Lord Shiva.

The Government of Bihar envisions the celebrate this Hindu festival at a large scale Accordingly, the Department intends to engage a reputed firm FOR MOTIF/THEME LIGHTING & RELATED ACTIVITIES IN SHRAWANI MELA 2026

3. INSTRUCTIONS TO BIDDERS

3.1 SUBMISSION PROCEDURE

A. TECHNICAL BID

Bidders must submit their bids through www.eproc2.bihar.gov.in within the due date and time, separately for each package.

The RFP document fee and EMD shall be submitted as provided in the Fact Sheet. The RFP document fee & EMD should be in the drawn in favour of "Bihar State Tourism Development Corporation" payable at Patna. Copies of the Tender Fee and EMD must be uploaded along with technical proposal.

B. FINANCIAL BID

- i. Bidder must submit the FINANCIAL Bid through the online mode on www.eproc2.bihar.gov.in
- ii. Once quoted, the Bidder will not be allowed to make any subsequent price changes, whether resulting or arising out of any technical/commercial clarifications sought regarding the bid, even if any deviation or exclusion may be specifically stated in the bid. Such price changes shall render the bid liable for rejection.
- iii. Bidder must quote the prices valid for 180 days from the last date of submission of proposals.

3.2 NUMBER OF PROPOSALS

- Each Bidder must submit only one (1) Proposal, in response to this RFP. Any Bidder who submits or participates in more than one Proposal for the same tender shall be disqualified.
- Bidder submitting their bid shall not be under liquidation, court receivership or similar proceeding.

3.3 CONSORTIUM BIDS

Consortium/ Joint Ventures are not permitted.

3.4 SITE VISIT

Bidders are encouraged to submit their respective Bids after proper assessment of the identified site in the State and ascertaining for themselves the site conditions, location, surroundings, climate, tourist attractions, applicable laws and regulations, and any other matter considered relevant by them.

3.5 PROPOSAL PREPARATION COST

The Bidder shall be responsible for all costs associated with the preparation of its Proposal and its participation in the bidding process. BSTDC will not be responsible or in any way liable for such costs, regardless of the conduct or outcome of the bidding process.

3.6 RIGHT TO ACCEPT OR REJECT

- I. BSTDC may reject a proposal at any stage if it is found that the firm recommended for award has indulged in corrupt or fraudulent activities in competing for the contract in question, and may also declare a firm ineligible or blacklist the firm, either indefinitely or for a stated period of time, if at any time it is found that the firm has engaged in corrupt or fraudulent practices in competing for, or in executing the contract.
- II. Notwithstanding anything contained in this RFP, BSTDC reserves the right to accept or reject any Proposal and to annul the bidding process and reject all Proposals at any time, without any liability or any obligation for such acceptance, rejection, or annulment, without assigning any reasons.
- III. BSTDC reserves the right to reject any Proposal if, at any time, a material misrepresentation made by a Bidder at any stage of the bidding process is discovered.

3.7 CLARIFICATIONS

A prospective Bidder requiring any clarification on the RFP must notify BSTDC in writing to Managing Director, BSTDC within such date as specified in RFP Time Schedule. At its sole discretion, BSTDC will upload its response to such queries on the email: contactbstdc@gmail.com

Bidders requiring specific points of clarification may communicate with BSTDC during the specific period using the following format. The queries can be submitted by email at contactbstdc@gmail.com with name of assignment as the subject, in the following format:

Bidders Request for Clarification				
Name of Organization submitting request	Name and Position of person submitting request		Details of person and organization	
			Address: Tel: E-mail: Mobile:	

S. No	Bidding Document Reference (Number//Page)	Content of RFP requiring Clarification	Points of Clarification Required	Suggestions (If Any)
1				
2				
3				

3.8 AMENDMENTS TO RFP

- i. At any time prior to the Proposal Due Date, as indicated in the RFP Time Schedule, BSTDC may, for any reason, whether at its own initiative or in response to clarifications requested by a bidder, amend the RFP by the issuance of Addendum/ Corrigendum. Such Addendum/ Corrigendum would be posted only on the website www.eproc2.bihar.gov.in
- ii. In order to afford Bidders reasonable time to take the Addendum into account, or for any other reason, BSTDC may, at its discretion, extend the Proposal Due Date.

3.9 LANGUAGE

The Proposal and all related correspondence and documents must be written in English language. Supporting documents and printed literature furnished by the Bidder with the Proposal may be in any other language if they are accompanied by an appropriate translation in English language. Supporting materials that are not translated into English shall not be considered. For the purpose of interpretation and evaluation of the Proposal, the English language translation shall prevail.

3.10 VALIDITY OF PROPOSAL

- i. The Proposal must be valid for a period not less than 180 days from the Proposal Due Date ("Proposal Validity Period"). BSTDC reserves the right to reject any Proposal that does not meet this requirement.
- ii. Prior to expiry of the Proposal Validity Period, BSTDC may request the Bidders to extend the period of validity for a specified additional period.
- iii. The Successful Bidder shall, where required, extend the validity of the Proposal till the date of execution of the Agreement.

3.11 BID SECURITY

- i. Proposals must be accompanied by a (EMD) for the amount mentioned in the 'Factsheet'. The Bid Security must be kept valid throughout the Proposal Validity Period and shall be required to be extended if required by BSTDC.
- ii. **Bid Document Cost of Rs 5,000/-** will be paid through online mode i.e. Internet payment gateway (Credit/Debit card), Net Banking, NEFT/RTGS and **EMD shall be paid through online mode** i.e. Internet payment gateway (Credit/Debit card), Net Banking, NEFT/RTGS or by Bank Guarantee of schedule bank in the favour of Bihar State Tourism Development Corporation, Payable at Patna.
- iii. The Bid Security shall be returned to the unsuccessful Bidders within a period of two (2) weeks from the date of signing of Agreement between BSTDC and the Successful Bidder.
- iv. The bid security of the successful bidder will be returned to the successful bidder on the submission of the Performance Security as specified in the RFP document.
- v. The Bid Security shall be forfeited in the following cases:
 - a. If the Bidder withdraws its Proposal during the interval between the Proposal Due Date and expiration of the Proposal Validity Period; and
 - b. If any information or document furnished by the Bidder turns out to be misleading or untrue in any material respect.
 - c. If the bidder, after the award of work order, fails to submit the performance security within the stipulated time or fails to start the work within stipulated time.

3.12 BIDDER'S RESPONSIBILITY

- i. The Bidder is expected to carefully examine the contents of all the documents provided. Failure to comply with the requirements of RFP shall be at the Bidder's own risk.
- ii. It shall be deemed that prior to the submission of Proposal, the Bidder has:
 - Made a complete and careful examination of terms & conditions/ requirements, and other information set forth in this RFP document.
 - Received all such relevant information as it has requested from BSTDC; and
 - Made a complete and careful examination of the various aspects of the Assignment.
- iii. BSTDC shall not be liable for any mistake or error or neglect by the Bidder in respect of the above.

- iv. All taxes payable to government must be paid by the service provider as per applicable norms and procedure. BSTDC is nowhere liable and responsible for payment of such taxes.

3.13 CONFLICT OF INTEREST

Conflict of interest exists in the event of (i) Agencies or institutions having a business or family relation with the Client directly or indirectly; and (ii) practices prohibited under the anti- corruption policy of the Government of India and Government of Bihar.

3.14 CORRESPONDENCE/ENQUIRY

All correspondence/enquiries must be submitted to the following in writing by email/ fax/registered post with **name of assignment** as the subject. The details are:

Managing Director,

Sikh Heritage Bhawan, Beer Chand Patel Path, Patna – 800001

Phone: +91-612-2222622, Website: www.bstdc.bihar.gov.in

Email: contactbstdc@gmail.com

3.15 FORMAT AND SIGNING OF PROPOSAL

- i. Bidders must provide all the information as per this RFP and in the specified format. BSTDC reserves the right to reject any Proposal that is not in the specified format.
- ii. The Proposal must include submissions to be made on the respective Proposal Due Date as set out in RFP Time Schedule.
- iii. No hard copy submissions of Proposal are required. Bidders must upload their Technical and Financial proposals on the website www.eproc2.bihar.gov.in.
- iv. BSTDC shall consider only the uploaded document for evaluation.
- v. The person(s) signing the Proposal must initial all the alterations, omissions, additions, or any other amendments made to the Proposal prior to uploading the proposal.

3.16 MODIFICATION/SUBSTITUTION/WITHDRAWAL OF PROPOSAL

- i. The Bidder may modify, substitute, or withdraw its Proposal after submission in compliance with the process laid down in the eproc2 portal.
- ii. Withdrawal of a Proposal during the interval between the Proposal Due Date and expiration of the Proposal Validity Period will result in **forfeiture of the Bid Security** in accordance with this RFP.

3.17 PROPOSAL DUE DATE

- i. Proposals must be submitted as per information provided in this RFP.
- ii. No Proposal shall be accept after Proposal Due Date.
- iii. The Successful Bidder shall, where required, extend the validity of the Proposal till the date of execution of the Agreement.

3.18 TEST OF RESPONSIVENESS

- i. A proposal shall be considered responsive if:
 - a. It is submitted on or before the respective Proposal Due Date.
 - b. The proposal is accompanied with the 'Cost of RFP Document/Tender Fee' and 'Bid Security' amount as set out in RFP Document.
 - c. It is signed as stipulated in RFP Document.

- d. It contains the information and documents as requested in the RFP.
 - e. It contains information in the form and formats specified in the RFP.
 - f. It mentions the validity period as set out in this document.
 - g. It provides the information in reasonable detail. ("Reasonable Detail" means that, but for minor deviations, the information can be reviewed and evaluated by BSTDC). BSTDC reserves the right to determine whether the information has been provided in reasonable detail or not.
 - h. There are no inconsistencies between the Proposal and the supporting documents.
- ii. A Proposal that is responsive is one that conforms to the preceding requirements without material deviation or reservation.
- iii. A material deviation or reservation is one which,
- a. Affects in any substantial way, the scope, quality, or performance of the Assignment, or
 - b. Limits in any substantial way, inconsistent with the RFP document, BSTDC's rights or the Bidder's obligations under the Agreement, or
 - c. Unfairly affects the competitive position of other Bidders presenting substantially responsive Proposals.
- iv. BSTDC reserves the right to seek clarification or reject any Proposal which in its opinion is non-responsive and no request for modification or withdrawal shall be entertained by BSTDC in respect of such Proposal.

3.19 CONFIDENTIALITY

Information relating to the examination, clarification, evaluation, and recommendation for the Qualified Bidders shall not be disclosed to any person not officially concerned with the process. BSTDC will treat all information submitted as part of the Proposal in confidence and will ensure that all those who have access to such material to treat it in confidence. BSTDC shall not divulge any such information unless ordered to do so by any statutory authority that has the power under law to require its disclosure.

3.20 CLARIFICATIONS

To assist in the process of evaluation of Proposals, BSTDC may, at its sole discretion, ask any Bidder for clarification on its Proposal or substantiation of any of the submission made by the Bidder.

3.21 PROPOSAL EVALUATION

The Qualification Submissions of the Bidders would be checked for responsiveness with the requirements of the RFP and shall be evaluated as per the Criteria set out in this RFP

3.22 DECLARATION OF SUCCESSFUL BIDDER

Upon acceptance of the Proposal of the Shortlisted Bidder, the bidder whose bid is found to be best as per the terms of evaluation shall be declared as the selected Bidder.

3.23 NOTIFICATIONS

BSTDC will notify the Successful Bidder by a Letter of Intent/ Award (LoI/ LoA) that their Proposal has been accepted.

3.24 BSTDC'S RIGHT TO ACCEPT OR REJECT PROPOSAL

- i. BSTDC reserves the right to accept or reject any or all the Proposals without assigning any reason and to take any measure as it may deem fit, including annulment of the bidding process, at any time prior to award of the Assignment, without liability or any obligation for such acceptance, rejection, or annulment.
- ii. BSTDC reserves the right to invite revised Proposals from Bidders with or without amendment of the RFP at any stage, without liability or any obligation for such invitation and without assigning any reason.
- iii. BSTDC reserves the right to reject any Proposal if at any time:
 - a. A material misrepresentation made at any stage in the bidding process is uncovered; or
 - b. The Bidder does not respond promptly and thoroughly to requests for supplemental information required for the evaluation of the Proposal.

This would lead to the disqualification of the Bidder. If such disqualification / rejection occur after the Proposals have been opened and the Successful Bidder gets disqualified/ rejected, then BSTDC reserves the right to:

- a. Declare the next best bidder (based on evaluation criteria) as the successful tenderer; or
- b. Take any such measure as may be deemed fit in the sole discretion of BSTDC, including annulment of the bidding process.

3.25 PERFORMANCE BANK GUARANTEE (PBG)

- a. **The Successful Bidder shall furnish an unconditional and irrevocable Performance Bank Guarantee, in a format acceptable to BSTDC, for an amount equal to 5% of the contract value. The PBG shall be valid for a period of six (6) months from the date of issuance of the Letter of Intent (LoI)**
The PBG shall be submitted within two (2) weeks from the date of issuance of the LoI. The validity of the PBG shall be extended, as may be required, to cover the entire duration of the Project in accordance with the terms of the Agreement.
- b. Failure to submit the PBG within the time stipulated in the LOI may lead to cancellation/ withdrawal of LOI and, in such case, BSTDC reserves the right to declare the L2 bidder at L1 bidder price as the successful tenderer and proceed with the contractual processor take any such measure as may be deemed fit by BSTDC, including annulment of the bidding process.

4. CRITERIA FOR EVALUATION

The proposals shall be submitted online on the e-proc portal. The proposal must be submitted in the required format and as per the forms required to be submitted along with relevant documentary evidence. Following details are mandatory and must be submitted by the agency along with the application.

1. Letter of Submission (Annexure '1')
2. Name and address of firm/ individual along with Registration No. (Annexure '2')
3. List of projects undertaken by the agency in the prescribed proforma attached (Annexure '3' and '4') for each category of projects

4. Power of Attorney/ Board Resolution for authorized representative
5. All the documentary evidence as directed in Section 4.1 – “Evaluation of Pre-Qualification Criteria”. The documents should be attached in the proper designated place.
6. Turn over details with Copy of audited Financial Statement (Annexure '5')

4.1 Evaluation of Pre-Qualification Criteria

The bids shall be evaluated for evaluation of the Pre-qualification criteria mentioned below. Applicants who fulfil pre-qualification criteria shall be shortlisted for technical evaluation which will also comprise of Technical Presentation. For a bid to be considered eligible, the bidder must meet following pre-qualification criteria:

#	Criteria	Basis of Evaluation	Documents Required
1.	Legal Entity	<ul style="list-style-type: none"> The bidder should be a Company/ Partnership firm/ LLP registered under the Indian Companies Act / Proprietorship and must be in operation since last 5 years as on date of submission of Bid <p>Note: Joint Venture Consortiums are not allowed</p>	<ul style="list-style-type: none"> - Certificate of Incorporation / copy of partnership deed/ Proprietorship - GST Registration Certificate - Copy of PAN
2.	Office in Bihar	<ul style="list-style-type: none"> The firms should have Head/ Branch office in the state of Bihar 	<ul style="list-style-type: none"> - GST Registration Certificate
3	Turnover	<ul style="list-style-type: none"> Agency should have Average annual turnover of 1 Crores in the last three preceding financial years i.e. (FY 2022-23, 2023-24 and 2024-25) 	Audited Financial statement along with Certificate from Chartered Accountant with UDIN
4.	Net worth	<ul style="list-style-type: none"> The net worth of the bidder as on 31st March 2025 should be Positive 	CA Certificate with UDIN
5	Experience in Relevant field	<ul style="list-style-type: none"> Minimum 03 Government Work Orders for Laser & Light Show / Audio Visual Production / Multimedia Shows / Drone Shows Must have experience in at least 1 Event Management work. 	Work Order/ Completion Certificate/ Contract Agreement
6	Blacklisting/ debaring	<ul style="list-style-type: none"> The bidder/ bidding partners must submit a Self-declaration duly signed by authorized bid signatory for the bidder, stating that it has not been blacklisted by any Department / Agency / PSU in any State/ Government of India or its agencies/ PSUs as on date of submission of bid 	Self-declaration duly signed by authorized bid signatory for the bidder

- The Proposals/Bids received will be scrutinized to assess their eligibility based on the pre-qualification criteria. Those Proposals/Bids which do not meet the eligibility criteria will be

rejected and shall not be considered for technical evaluation.

4.2 Technical Evaluation Criteria

- The proposals meeting the pre-qualification criteria shall be evaluated on the following criteria:

#	Technical Evaluation (100 marks)
1	<p>Agency should have Average annual turnover of 1 Crores in the last three preceding financial years i.e. (FY 2022-23, 2023-24 and 2024-25) – 20 marks</p> <ul style="list-style-type: none"> At least 1 Crore – 15 Marks More than 1 Crore – 2 Crore – 18 Marks More than 2 Crores – 20 Marks
2	<ul style="list-style-type: none"> Minimum 03 Government Work Orders for Laser & Light Show / Audio Visual Production / Multimedia Shows / Drone Shows – 30 Marks <ul style="list-style-type: none"> Minimum 03 Projects – 21 marks For each additional Project – 3 marks (maximum 9 marks) <p>Documents required</p> <ul style="list-style-type: none"> Copy of work order/ Contract/ Experience Certificate
3	<p>Must have experience in at least 1 Event Management work. – 20 Marks</p> <ul style="list-style-type: none"> Minimum 1 Project – 15 marks For each additional project – 2.5 mark (maximum 5 marks) <p>Documents required</p> <ul style="list-style-type: none"> Copy of work order/ Contract/ Experience Certificate

- The Technical Presentation shall be evaluated as follows:

5	Technical Presentation (30 Marks)
	<p>Technical Presentation should cover the following areas:</p> <ul style="list-style-type: none"> Project understanding and Project Approach – 10 Marks Views of the Proposed Development – 05 Marks Concept & Design – 10 Marks Approach and Work Plan- 05 Marks

- The final technical score shall be based out of 100 marks adding scores in technical evaluation (70 marks) and technical presentation (30 marks).
- Bidders scoring at least 70 marks out of 100 marks in the technical evaluation and at least 20 marks out of 30 marks in the Presentation shall be considered eligible for opening & evaluation of their Financial Bids.

4.3 Method of Selection

Least Cost Based Selection (LCS)

4.4 Evaluation of Financial Bids

- a. Bidders scoring at least 70 marks out of 100 marks in the technical evaluation and at least 15 marks out of 30 marks in the Presentation shall be considered eligible for opening & evaluation of their Financial Bids.
- b. The Financial Bids of only those Bidders, who fulfil the pre-qualification criteria and score 70% or more marks in the Technical Evaluation shall be opened
- c. The bid price shall be in Indian Rupees and mentioned separately in letters and words. If there is a discrepancy between words and figures, the amount in words will prevail. The amount quoted should not have any decimal values.
- d. Any conditional bid would be rejected
- e. Errors & Rectification - Arithmetical errors will be rectified on the following basis: "If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail, and the total price shall be corrected. If there is a discrepancy between words and figures, the amount in words will prevail".
- f. The Bidder, who quote the least price (Lowest Price Bid) shall be rated as the L1 Bid. In the event of a tie, the bid with the higher technical score (ST) will be rated as the best bid. Beyond that, Tendering Authority will decide the matter in its full discretion.
- g. The bidder with highest L1 shall be invited for negotiation and finalization of agreement and shall be declared as the successful bidder.
- h. In the event that two or more Bidders secure the same TS and same ST ("Tie Bidders"), the Authority shall identify the Selected Bidder by draw of lots, which shall be conducted, with prior notice, in the presence of the tied Bidders.
- i. In the event that the Selected Bidder withdraws or is not selected for any reason in the first instance ("First Round of Bidding"), the Authority may invite the L2 bidder to match the Bid L1 bidder.

4.5 NOTIFICATION OF AWARD

1. Prior to the expiration of the validity period, Authority will notify the successful Bidder in writing or by email, that its proposal has been accepted (Letter of Intent "LOI").
2. The Agency shall, within 7 (seven) days of the receipt of the LOI, sign and return the duplicate copy of the LOI in acknowledgement thereof.
3. In the event the duplicate copy of the LOI duly signed by the Agency is not received by the stipulated date, the Authority may, unless it consents to extension of time for submission thereof, appropriate the EMD of such Bidder as loss and damage suffered by the Authority on account of failure of the Agency to acknowledge the LOI.

4.6 TERMINATION

1. **Termination for defaults** - The client may without prejudice to any other remedy for breach of agreement, by written notice of default sent to the consultants, terminate the agreement inwhole or in part:
 - a. If the agency fails to deliver any or all of the services within the time period(s) specified in

the agreement or any extension thereof granted by the client in writing.

- b. If the agency fails to perform any other obligations under the agreement, Or
- c. If the agency refuses to accept and perform the assignment given by the client.

2. Termination for insolvency

- a. The client may at any time also terminate the agreement by giving written notice to the agency without any compensation to the agency, if the agency becomes bankrupt or otherwise insolvent, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to the client.
- b. No change shall be made in approved plan and specifications at event site without the consent of the client.
- c. The client shall have the liberty to postpone or not to execute any work and the agency shall not be entitled to any compensation for non-execution of the work.
- d. The agreement shall be governed by the Indian laws in force from time to time and the courts at Patna shall alone have exclusive jurisdiction to entertain and try any or all matters arising out of this agreement.
- e. Any disputes or differences in connection with the agreement shall be to the extent possible, settled amicably between the parties. If it cannot be reached then all disputed issues shall be settled by arbitration as proposed hereafter, subject to termination clause mentioned in this agreement.

4.7 ARBITRATION

- Any Dispute which is not resolved amicably by conciliation, as provided, shall be decided by reference to arbitration. Any dispute between the parties as to matters arising pursuant to this contract which cannot be settled amicably within thirty (30) days after receipt by one party of the other party's request for amicable settlement will be placed before the office of Principal Secretary/ Secretary, Department of Tourism.
- Decision of Principal Secretary/ Secretary, Department of Tourism shall be final and binding on the Parties as from the date it is made.

4.8 INDEMNIFICATION

- The selected agency shall keep BSTDC indemnified and harmless against all claims, damages, dues, payments, fines, penalties, compensations, liabilities other losses etc. which may incur on account of non-compliance or violation by the selected agency or otherwise.

5. Terms of Response

5.1 About the Project

Bihar State Tourism Development Corporation invites detailed proposals from eligible bidders **FOR MOTIF/THEME LIGHTING & RELATED ACTIVITIES IN SHRAWANI MELA 2026**

Project Objectives

Bihar State Tourism Development Corporation Limited (BSTDC) invites sealed bids from eligible agencies/firms Motif / Them Lighting & related Activities during Shrawani Mela 2026 for promotion of tourism, culture, heritage, and religious destinations of Bihar.

The Shrawani Mela of Bihar is one of the largest and most revered religious gatherings in India, held during the holy month of Shravan. During this period, millions of devotees known as Kanwariyas collect sacred Ganga water from Sultanganj—where the river flows northward—and undertake a challenging pilgrimage of approximately 105 kilometers on foot to Deoghar in Jharkhand to offer it at the Baba Baidyanath Dham temple, one of the twelve Jyotirlingas of Lord Shiva.

The Government of Bihar envisions the celebrate this Hindu festival at a large scale Accordingly, the Department intends to engage a reputed firm for MOTIF/THEME LIGHTING & RELATED ACTIVITIES IN SHRAWANI MELA 2026

5.2 Scope of work

The selected agency shall be responsible for designing, fabrication, installation, operation, maintenance, and dismantling of decorative structures and illumination works along the designated Shrawani Mela route.

I. Proposed Decorative elements on poles shall include:

- a) Illuminated Trident (Trishul) Structures
- b) Illuminated Damru (Drum) Structures
- c) Any additional thematic concept proposed by the bidder and approved by BSTDC

Note : Total Quantity of Decorative Illuminated Structures: 200 Nos or as per the BSTDC Order. The quantity may increase or decrease by BSTDC depending upon site requirements

II. Location of Installation

- The structures shall be installed on:
- Existing Electricity Poles
- Bamboo Support Structures
- Any other approved support system
- The exact location plan shall be provided by BSTDC.

Note : All required permissions, route permissions and NOCs from concerned authorities shall be facilitated/provided by BSTDC.

III. Decorative Entrance Gates

- a) Total Number of Decorative Gates: 20 Nos. (or as directed by BSTDC)
- b) Minimum Height of Each Gate: 15 Feet

- c) Minimum Width: Suitable for safe pedestrian movement and emergency access
- d) Gate Structure: MS Frame with decorative cladding
- e) Theme: Religious, Cultural and Tourism Promotion Theme of Bihar

Note : Gate Design shall be approved by BSTDC prior to execution of work

IV. Maintenance

The agency shall ensure uninterrupted functioning of all decorative installations throughout the mela period. Daily inspection and replacement of defective lighting components shall be mandatory:

- Install all structures as per approved design.
- Conduct daily inspection.
- Deploy maintenance teams throughout the mela period.

V. TECHNICAL SPECIFICATIONS

Sr No	Particulars
1	Decorative Gates <ul style="list-style-type: none"> • Height: Minimum 15 Feet • Structure Material: Bamboo Support Structures • Wind-resistant design • Fire-retardant decorative materials • Weather-resistant finishing
2	Decorative Trident (Trishul) Structure Dimensions <ul style="list-style-type: none"> • Height: 4 Feet to 4 Feet • Width: 2 Feet to 3 Feet • Frame Material • Powder-coated MS Pipe/Pixel Board/Designed MDF Panel with illuminating Light • 16 Gauge minimum thickness Illumination <ul style="list-style-type: none"> • RGB LED Rope Light • Programmable Dynamic Effects • Weatherproof Construction • Mounting • Pole Clamp System • GI Fasteners • Anti-Rust Hardware Decorative Damru Structure Dimensions <ul style="list-style-type: none"> • Height: 3 Feet to 4 Feet • Width: 2 Feet to 3 Feet • Material • Powder-coated MS Pipe/Pixel Board/Designed MDF Panel with illuminating Light • Powder Coated Frame Illumination <ul style="list-style-type: none"> • RGB LED Module

	<ul style="list-style-type: none"> • Pixel Controlled Lighting Effects • Design • Symmetrical Religious Theme • Dynamic Flashing Effect
3	Support Structure Specifications <ul style="list-style-type: none"> • Existing Electricity Poles • Where feasible and approved. • Mounting shall not damage any existing public infrastructure. • Bamboo Support Structures • Bamboo Quality • Mature Treated Bamboo • Minimum Diameter: 80 mm • Anchorage • Double Rope Binding • Steel Wire Reinforcement • Safety • Wind Load Resistant • Proper Ground Support

VI. Electrical Safety Standards

The agency shall provide:

- FRLS Copper Wiring
- Weatherproof Junction Boxes
- MCB Protection
- RCCB Protection
- Proper Earthing
- Surge Protection Device
- Insulated Connectors
- No exposed joints shall be permitted.

VII. SAFETY & COMPLIANCE

The selected agency shall ensure following;

- a) Compliance with all electrical safety standards.
- b) Proper earthing and protection devices.
- c) No exposed wiring.
- d) Fire extinguishers to be deployed near installations.
- e) Agency shall be fully responsible for public safety.

VIII. Design Approval

- a) Prior to fabrication, the agency shall submit:
- b) 3D Design Drawings

- c) Elevation Drawings
- d) Lighting Simulation
- e) Material Specifications
- f) Sample Prototype
- g) Work shall commence only after approval by BSTDC.

IX. Responsibilities of BSTDC

The following infrastructure shall be provided by Bihar State Tourism Development Corporation Limited:

- a) Venue Space.
- b) Coordination with District Administration.
- c) Coordination with concerned Government Departments
- d) The agency shall coordinate with BSTDC for integration and operation.

Note: BSTDC reserves the right to: Increase or decrease quantity and Modify design requirements.

5.3 Payment Terms & Schedule

A. Terms

- Each Payment shall be subject to invoice and details of task carried out.
- Actual payment shall be based on the final task assigned and quantity finalized
- Payment shall include all cost borne by the bidder related to transportation, levies, taxes etc.
- No additional payment shall be made on account of aforementioned heads

B. Payment Schedule

- 1st instalment / mobilization advance - of 20% of the project value subject to submission of Bank guarantee of equivalent amount
- 2nd Instalment - 30% of the project value upon the completion of entire setup and installations as per the scope of work.
- 3rd Instalment – Balance payment to be made after the completion of project.

5.4 Penalty Clause

- In case of default in performance on the part of the agency, BSTDC may penalize the agency based on its internal review and decision of MD, BSTDC. The penalty will be applicable @1% per week of delay but subject to maximum penalty shall be levied equal to 10% of contract value.
- In case the agency fails to render the services as per the terms and conditions of the RFP and subsequent work order and if the services are not to the satisfaction of BSTDC, BSTDC shall be at liberty to terminate the contract and forfeit the Bank/performance security and get the amount credited to BSTDC accounts. In case of any breach of terms of the contract agreement/work order the selected bidder shall be liable to penalty/ legal actions as the circumstances warrant as assessed by BSTDC.

ANNEXURE 1: LETTER OF SUBMISSION

(ON LETTER HEAD OF APPLICANT)

To,
Managing Director
Bihar State Tourism Development Corporation Limited
Beerchand Patel Path, Patna - 800001

Date:

Subject: Request for Proposal (RFP) SELECTION OF AGENCY FOR MOTIF/THEME LIGHTING & RELATED ACTIVITIES IN SHRAWANI MELA 2026

Sir,

Being duly authorized to represent and act on behalf of (hereinafter referred to as "the Bidder") and having reviewed and fully understood all the requirements and information provided, the undersigned hereby express our interest in SELECTION OF AGENCY FOR MOTIF/THEME LIGHTING & RELATED ACTIVITIES IN SHRAWANI MELA 2026

We are submitting in our proposal in individual capacity for the above-mentioned work

We confirm that we have examined the terms and conditions published in the RFP advertisement and accordingly submitting the proposal for the captioned project.

We are enclosing our RFP in Original with the details as per the requirements of the document for your evaluation.

The undersigned hereby also declares that the statements made, and the information provided in the RFP is complete, true, and correct in every detail and unconditional.

Yours faithfully,

(Signature of Authorized Signatory)

(Name, Title and Address of the Bidder)

ANNEXURE 2: STATUS OF FIRM WITH YEAR OF ESTABLISHMENT

Name of firms with Address	Type of agency	Name of proprietors/ Partners/ Directors	Date of establishment	Registration No.
			{DD-MM- YYYY}	

Signature of Authorized Signatory

ANNEXURE 3: EXPERIENCE**List of Projects**

Must have minimum 10 Government Work Orders for Event Management / Laser & Light Show / Audio Visual Production / Multimedia Shows / Drone Shows.

Sl. No.	Name of firm ¹	Name & location of project	Classification of project Private or Government	Start Date – End Date	Project Fees (INR Lakh)	Details of the project (Completed/ Ongoing)	Details of Documentary Proof attached

{Add more rows if required}

Signature of Authorized Signatory

¹ The name of firm should indicate the lead bidder/ consortium partner in this bid to whom the actual work was awarded

ANNEXURE 4:

The bidder must have experience in Event Management and Audio-Visual Production

Sl. No.	Name of firm ²	Name & location of project	Name of Client	Start Date – End Date	Project Fees (INR Lakh)	Details of the project (Completed/ Ongoing)	Details of Documentary Proof attached

{Add more rows if required}

Signature of Authorized Signatory

² The name of firm should indicate the lead bidder/ consortium partner in this bid to whom the actual work was awarded

ANNEXURE 5: TURNOVER & NET WORTH DETAILS**(on the letter head of auditor)**

No.	Period	Turnover (INR)		Remarks (If Any)
		Amount in Figure	Amount in Words	
1	2022-23			
2	2023-24			
3	2024-25			
	Total			
	Net-worth			

Note: Attach Copy of Audited Financial Statement for the Last 3 Financial Years**Signature of Authorized Signatory of the Auditor****Note:**

- The Certificate must be issued by auditor and must indicate UDIN details of the auditor

Annexure 6 – Financial Proposal Format

(For representative purpose only. Financial Form to be filled on e-tender portal in the required template)

Sr No.	Particulars	Quantity	Rate per Quantity	Total Amount
1	Decorative Motif Gates	20		
2	Decorative elements on poles	200		
Sub Total (A)				
Add : GST				
Total Price Including GST				
Total Price in word excluding GST				
Total Price in word including GST				

Note :

- The fees quoted above is including of Good and Service Tax (GST).
- BSTD reserve the right to increase and decrease the quantity, if quantity increase the amount will be paid in proportionality.

Yours faithfully,

(Signature of Authorized Signatory)

